

Southern Illinois Area World Service Committee (SIAWSC)

Meeting Minutes of Zoom Meeting May 20, 2023

(Unanimously Approved on September 16, 2023)

The meeting was opened at 9:00 a.m. by Chairperson, Becky R., with a moment of silence followed by the Serenity Prayer. The purpose was to review what went well or not at the Area Assembly and to set the agenda for the next Area Assembly meeting. Rules and Guidelines for the meeting were presented to the 16 attendees with 12 voting members. It was explained that all Al-Anon members have voice; only Area officers, District Reps, Area Coordinators, Registered Agent and Past Delegates have the vote. The 12 Traditions and the 12 Concepts of Service and Warranties were read.

Becky R. had consolidated a “DRAFT AGENDA”, “Attachment 1”, which is attached to these SIAWSC Meeting Minutes of May 20, 2023.

Attendees: Becky R., Jane F., Christy E., JoEllyn P., Rowena A., Cindy P., Carol W., Donna S., Kathryn F., Kelly T., Laura D., Susan B., Charlene V., Jane G., Jan T., Tim E.

OFFICER REPORTS

Recording Secretary:

Christy E. presented the minutes from the January 14, 2023 SIAWSC meeting. A motion was made to approve the minutes and it was unanimously approved.

Treasurer:

JoEllyn P. reviewed the Treasurer’s Report which is “Attachment 2” of these SIAWSC Meeting Minutes of May 20, 2023.

Kathryn F. posed the question about why the amount in the Savings/Reserve Fund is not the goal of \$10,000 since the funds are available. JoEllyn P. shared that a previous decision was made that 10% of the General Fund goes into the Savings/Reserve Fund at the end of each year. The best kind of fund relating to interest payments and our needs was also discussed.

Group Records Secretary:

Jane F. shared that there are still Group changes being made directly with WSO instead of communicating those changes through her.

Also, she is often not getting feedback from WSO and that electronic meetings are being registered but not put into our Area.

Jane F. has been told by some that they are still not getting emails and she will be sending a test email to confirm who is and is not getting them.

OFFICER REPORTS (continued)

Delegate:

Al-Anon World Service Conference: Our new delegate, Carol W., shared about the Al-Anon World Service Conference that was held on April 20-23 in Virginia Beach, VA. She is putting together all the documents and information and will have a report for the Area at the SIAFG Area Assembly Meeting in July. She said that when she cancelled her in-person attendance with WSO, they asked who the Alternate Delegate was in our Area. Carol W. did communicate to the Conference the SIAFG Area policy on electronic meetings.

Carol W. asked that details and discussion for the North Central Regional Delegate Conference, which will be in our Area in 2024, be put on the agenda of the SIAFG Area Assembly Meeting to be held on July 15, 2023.

OLD BUSINESS

What went well/not so well at the last SIAFG Area Assembly Meeting

Becky R. shared it was quick and efficient.

NEW BUSINESS

Draft Agenda for SIAFG for July Area Assembly Meeting

See “Attachment 1” at end of this minute’s document.

Preparation for Hybrid Meeting

Some of the logistics and details were discussed regarding the hybrid meeting for the SIAFG Area Assembly Meeting to be held on July 15, 2023. Bringing extra computers and room set up were mentioned. Becky R. mentioned to try to be there a bit early, say 8:00. It has been already assigned with a district is bringing snacks. Becky R. is very excited about this new hybrid opportunity and also asked for additional support that will be appreciated.

SIAFG.org KBDM – Service Qualifications Discussion Board

Becky R. said she is having a problem getting the “discussion form” that is on the Area website to work. It is going to be used for input on service qualifications. She is going to ask Kyra if she has any information. Susan B. will see if she can get it back up, also.

Jan T. just mentioned that she remembered it was decided to not use the KBDM process.

Jane F. suggested a refresher on what is available on the website and Becky R. said she would talk to Ed F., Webmaster Coordinator

SIAFG.org KBDM – Service Qualifications Discussion Board (continued)

Susan B. asked if the website has been updated and Becky R. said she is not completely and sure and if someone sees things to send them to her and she will work with Ed R. on them.

Becky R. offered to put together a discussion format to use for discussions if it cannot be found.

Carol W. asked if Delegate reports are posted on the website. Becky R. responded that they should be posted on the website by the Recording Secretary sending them to the Webmaster Coordinator.

Kathryn F. asked why we are not using KBDM. Jan T. said, as she recalled, a vote was taken because we were not using it and it was decided not to use it. Susan B. said it was decided in 2018 or 2019 and she recommends older people need to be considered when deciding on the format of a discussion forum.

SIAFG Officers and Coordinators (and Past Delegates, District Representatives, Group Representatives, and Members)

- Becky R. mentioned that SIAFG service positions are still open.
- Becky R. also mentioned that she is working on getting an update from Mary S. on the Alateen certification process.

OTHER NEW BUSINESS

Illinois Department of Corrections Zoom Meeting Participation and Opportunity

Jane F. was contacted by the Illinois Department of Corrections who is having zoom meetings for people incarcerated and about to be released and was asked if there is someone who could give a ten-minute talk or something. She reached out to WSO to see if there was a packet to send them and there was none. She was going to go ahead and participate in their next zoom meeting, but did not receive an invitation. Jane F. asked whether our Area would want to participate and reminded us that we do not have an Outreach Coordinator.

Laura D. did participate in the meeting. She said the meeting had more people than just those in her Al-Anon district (District 17) and that she thinks it may be a real benefit for SIAFG Area participating since the other people on the call were from agencies who might be interested in the Al-Anon purposes.

Susan B. shared she was on the IDOC meeting also and felt there was not much direction given, however, thinks there may be a more precise way to get information to them. She thinks it is really an opportunity as far as outreach.

Becky R. asked if Jane F. will be point-person for this topic at the SIAFG Area Assembly Meeting in July.

OTHER NEW BUSINESS (continued)

United States North Central Regional Delegates Meeting

Tim E. mentioned we have no budget, spending or general guidelines since we hosted it in 2007 and is working on that with several others. It is going to be held in Bloomington and typically 40-50 people attend.

Becky R. is going to add it to the SIAFG Area Meeting agenda and a call for a committee to create some spending guidelines. She asked JoEllyn P., Carol W., and Tim E. to join with her on a brief introductory of this at the meeting.

JoEllyn P. gave us the correct title of the meeting: United States North Central Regional Delegates Meeting. She has a committee of volunteers from before and has some forms. Also, JoEllyn P. shared that she received a \$4,000 check for seed money for the meeting.

Carol W. said would be happy to be on JoEllyn P.'s committee.

JoEllyn P. also mentioned she would prefer not to wait for spending guidelines until after the July Area meeting because she needs to get a hotel reserved prior to that time. She will be meeting with the committee in the next couple of weeks and they can decide if it is ok for her to have that seed money and also be the Treasurer.

Becky R. said it is ok for JoEllyn P. to call a meeting of a committee.

Susan B. mentioned that is it good to try to get a "withdraw clause" with the hotel incase needed.

Becky R. asked that either JoEllyn P., Tim C., or Carol W. put something together for SIAFG Area Assembly Meeting on July 15, 2023.

Carol W. said she has one slide of the Al-Anon World Service Delegates Conference that she will present prior to the United States North Central Regional Delegates Meeting.

District Reports

None

Coordinator Reports

- Debbie M., Convention Coordinator, has some information on the upcoming 2023 Illinois State AFG Convention.
- Cindy P., By-Laws & Insurance Coordinator, needs to bring up some changes we need to make in the SIAFG by-laws. Becky R. asked Cindy to provide her with a copy of those sections redlined with changes and she can put them into the agenda. Christy E. said she may have some ideas for changes in the Recording Secretary area of the by-laws.

Wrap Up

Deadline for materials to Carol H. - News-O-Gram

- May 28, 2023

Deadline for materials to Jane F. – SIAFG Area Assembly Meeting Preparation Materials

- June 4, 2023

SIAFG Area Assembly Meetings for 2023:

July 15 – Hybrid meeting format:

SIU College of Medicine Building

Conference Room D229

(Reminder: If you attend in person, you must wear a mask while walking through the hospital. You can remove your mask once you get to the conference room D229)

November 4 – Zoom

SIAWSC Meetings for 2023:

September 16, 2023

(All SIAWSC Meetings held over Zoom)

Adjournment/Al-Anon Declaration

The meeting adjourned at 10:44 a.m. followed by the Al-Anon Declaration.

Your trusted servant,
Christy E.
Recording Secretary

(Attachments 1 and 2 follow)

ATTACHMENT 1 – Draft Agenda for Area Assembly Meeting – July 15

DRAFT AGENDA

July 15, 2023

**Southern Illinois Al-Anon Family Groups, Inc.
Area Assembly Mtg Agenda**

Zoom Meeting: From a mobile device or an internet enabled computer click on this link:

OR... From Zoom website “Join a Meeting”: Meeting ID:

Passcode:

If you cannot join via computer or mobile device, you can join via phone: 1 US

8:30 am Sign on and Get “Settled”

9:00 am Meeting Starts (Meeting typically lasts until 2-3 pm)

Opening - Moment of Silence & Serenity Prayer (please remain muted and say it privately)

Welcome/Intro

- Establish if there are newcomers and establish a person as resource to newcomers.
- Al-Anon Birthdays (who wish to be recognized) since last meeting in November 2022
- Need a volunteer to be our ALL-CHAT monitor for today’s meeting
- Need a volunteer to be our timekeeper for today’s meeting (10 min for discussions)
- Explain ask-it-chat, Brief description of meeting & voting procedures, establish protocols for break time & lunch time
- Please be sure to put your name in the available identifier on screen

Courtesy Rules:

- READ ALL materials PRIOR to March 11 so you are prepared to participate
 - March 11, 2023, Area Assembly Agenda and Attachments
 - Minutes of November 2022 SIAFG Assembly
 - Treasurer’s Materials
 - Winter 2023 News O Gram
- Stay muted when not speaking.
- Request to be called upon in the chat function of zoom if possible or raise your hand. Then you will be recognized by the chairperson to speak – stay on topic, speak for only 2-3 minutes if possible.
- Anyone presenting, while you are speaking if you can please have your video on and your face as clearly as you can in the camera.
- All Al-Anon members have voice;
only Group Reps (GRs) or Alternate GRs (when GR is not present) have vote

- The recording secretary may ask for a written/email copy from your discussion presented today to be used to help summarize, for clearer and concise statements to be included in the minutes. You can email these reports to Christy E.: recordingsec@siafg.org
- When making a motion or a second please say your name, district and then the motion or second. This will help our recording secretary minutes.

Read – 12 Steps, 12 Traditions, 12 Concepts of service with Warranties

Recording Secretary Report – Christy E.

- Minutes
 - Read Board of Director’s Meeting minutes Rowena A. (no vote required)
 - Area Assembly (March 2023) Will not be read as they will be emailed out ahead of time and available attached to the SIAFG Agenda. Vote Required. (Attachment TBD)

Treasurer’s Report – JoEllyn P.

- Treasurer’s Report (Attachment TBD)

Group Records Secretary Report – Jane F.

Delegate Report – Carol W.

Old Business –

- Service Qualifications: GRs, DRs, Officers, and Coordinators
- SIAFG Officers Still need: Alternate Delegate
- Alateen Update – Alateen Committee Report

New Business –

- Coordinator Positions – Open Coordinator Positions. Please help us find volunteers!!

District Reports & Group Concerns/Successes –

- Present District by District for reports and show the map of that district on the screen
Chairperson will call on districts by numbers shown on the screen over Zoom.
NOTE this is not in numeric order so don’t be concerned if it seems they are out of order.
The chairperson will get to every district. DR to present first followed immediately by GRs

Coordinator Reports -

• Alateen Coordinator & AAPP (NEEDED)	• Public Outreach (NEEDED)
• Archives (NEEDED)	• By-Laws (NEEDED)
• Convention – Debbie M.	• Ways & Means (NEEDED)
• Forum/Literature (NEEDED)	• Webmaster
• News-O-Gram – Carol H.	

Wrap up -

SIAFG Area Assembly Meetings for 2023 –

November 4 - Zoom

SIAWSC meetings of 2023: September 16 (all SIAWSC Meetings held over Zoom)

Adjournment / Close with Al-Anon Declaration

(Please remain muted and say it in your private space)

“Let It Begin with Me. When anyone, anywhere, reaches out for help - let the hand of Al-Anon and Alateen always be there, and Let It Begin with Me.”

ATTACHMENT 2 – Treasurer’s Report

**SOUTHERN ILLINOIS AREA 16 ASSEMBLY TREASURER'S REPORT
January 1, 2023 thru April 30, 2023**

Prepared
J Patterson, May 16, 2023

BEGINNING BALANCE January 1, 2023

\$12,576.19)

RECEIPTS:

Group Contributions	\$1,503.30)
Birthday Contributions	-
Personal Contributions	\$25.00)
Appeal Contributions	\$614.60)
World Service Committee Basket	-
Assembly Registration	-
Assembly Basket	-
Ways & Means -Coin Sales	-
Ways & Means Raffle/Bake Sale	-
Ways & Means Fundraiser	-
Forum Raffle	-
IL State AFG Convention Profit	-
Literature Sales	-
Return of Delegate pocket money	-
Return of Regional Delegate money	-
(Interest)	0.15
	-
TOTAL RECEIPTS	\$2,143.05)

DISBURSMENTS:

\$14,719.09)

Mileage	-
Motel	-
Office Supplies	\$1.00)
Printing/Copying	-
Postage	\$75.60)
Secretary of State	\$10.00)
North Central Regional Delegates Meeting	\$1,250.51)
North Central Regional Delegates Meeting Alt.	-
Delegates Pocket Money	-
World Service Conference Equalized Expense	-
Email License Renewals	\$1,150.08)
Donations for Assembly Meeting Rooms	-
Forum Subscriptions	-

MISCELLANEOUS DISBURSMENTS:

Ways and Means Merchandise expense	-
Ways and Means Fundraiser expense	-
Bank expense	-
United States Liability Insurance Company	-
World Service Donation	-
Fund Raiser Expences	-
Web Page Expences	-
Miscellaneous expence	-
Background check/State of IL fee for sponsors	-

TOTAL DISBURSMENTS	\$2,487.19)	
ENDING BALANCE (Total cash on hand):	5/16/2023	\$12,231.90)

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SAVINGS/RESERVE FUND: GOAL \$10,000

BEGINNING BALANCE:	1/26/2023	\$7,392.29
Transfer from general fund (10% of balance)		
Receipts (Interest)		\$0.15)
ENDING BALANCE SAVINGS/RESERVE FUND:	5/16/2023	\$7,392.44)