

November 12, 2022
Southern Illinois Al-Anon Family Groups, Inc.
Area Assembly Meeting Agenda

Zoom Meeting: From a mobile device or an internet enabled computer click on this link:

<https://us02web.zoom.us/j/82330109572?pwd=UkpCNjhMYlluUHphcWtUcXE0SUVSQT09>

OR... From Zoom website "Join a Meeting": Meeting ID: 823 3010 9572 Passcode: 309262

OR... you can join via phone: 1 312 626 6799 Meeting ID: 823 3010 9572 Passcode: 309262

Saturday, November 12, 2022

8:30 am Sign on and Get "Settled"

9:00 am Meeting Starts (Meeting typically lasts until 2-3 pm)

Please be sure to put your first name and last initial in the available identifier on screen including your district if possible, and your position; officer, coordinator, DR, GR, alternate, etc.

Opening - Moment of Silence & Serenity Prayer (please remain muted and say it privately)

Welcome/Intro

- Establish if there are newcomers and establish a person as resource to newcomers.
- Al-Anon Birthdays (who wish to be recognized) since last meeting in July 2022
- Need help in ALL-CHAT monitor for today's meeting
- Need a volunteer to be our timekeeper for today's meeting (10 min for discussions)
- Explain ask-it-chat, Brief description of meeting & voting procedures, establish protocols for break time & lunch time

Courtesy Rules:

- READ ALL materials PRIOR to November 12 so you are prepared to participate
- Stay muted when not speaking.
- Request to be called upon in the chat function of zoom if possible or raise your hand through the reactions feature of Zoom. Then you will be recognized by the chairperson to speak – stay on topic, speak for only 2-3 minutes if possible.
- Anyone presenting, while you are speaking if you can please have your video on and your face as clearly as you can in the camera.
- All Al-Anon members have voice;
- only Group Reps (GRs) or Alternate GRs (when GR is not present) have vote
- The recording secretary may ask for a written/email copy from your discussion presented today to be used to help summarize, for clearer and concise statements to be included in the minutes.

You can email these reports to Mary P: mepirtle@yahoo.com

Read –12 Steps, 12 Traditions, 12 Concepts of service with Warranties (Volunteers Needed)

Recording Secretary Report – Mary P.

- Minutes
 - Read Board of Director's Meeting minutes (no vote required)
 - Area Assembly (July 2022) Will not be read as they will be emailed out ahead of time and available in the meeting room. Vote Required. (Attachment 1)

Treasurer's Report – Carol W.

- Treasurer's Report
- 2023 Budget (Vote required)
- Appeal Letter
- Treasurer Transition - Bank Account Changes (Incoming Treasurer JoEllyn P.)

Group Records Secretary Report – Jane F.

- USPS Mail updates to those without emails

Old Business –

- Election of SIAFG Officers
NEEDED: Recording Secretary, Delegate, Alternate Delegate (Attachment 2, Vote Required)
- Electronic Meeting Committee Update (Attachment 3, Vote Required)
- Alateen Update – Letter to States Attorney
- Web and Email Contact Update – New Email Addresses and Update Contact List (Attachment 4)
- Distance Meeting Check In – Area Assembly via Zoom – Options for 2023
 - Springfield Memorial Hospital
 - Zoom
 - Hybrid

New Business –

- Coordinator Positions – Coordinator positions coming open. Please help us to find volunteers!!

District Reports & Group Concerns/Successes –

- Present District by District for reports and show the map of that district on the screen
Chairperson will call on districts by numbers shown on the screen over Zoom.
NOTE this is not in numeric order so don't be concerned if it seems they are out of order.
The chairperson will get to every district. DR to present first followed immediately by GRs

Coordinator Reports -

• Alateen Coordinator & AAPP (NEEDED)	• Public Outreach (NEEDED)
• Archives (NEEDED)	• By-Laws
• Convention (NEEDED) – 2022 Feedback/update	• Ways & Means (NEEDED)
• Forum/Literature (NEEDED)	• Webmaster
• News-O-Gram	

Delegate Report – JoEllyn P.

Wrap up -

Set SIAFG Area Assembly Meetings for 2023 – March, July, November

FYI: SIAWSC meetings of 2023: January 14, May 20, September 16

Adjournment / Close with Al-Anon Declaration

(Please remain muted and say it in your private space)

“Let It Begin With Me. When anyone, anywhere, reaches out for help - let the hand of Al-Anon and Alateen always be there, and Let It Begin With Me.”

Southern Illinois Al-Anon Family Groups (SIAFG)
Area Assembly Meeting: Zoom Meeting
July 16, 2022

The meeting opened at 9a.m. by Chairperson Becky R. with a moment of silence followed by the Serenity Prayer. Al-Anon birthday/anniversaries were recognized. Rules and guidelines of the meeting were presented. Carol W volunteered to be the Chat monitor. Barbara S was the Timekeeper. Becky reminded all that the Group Representatives (GRs) are the voting members of the Area meeting. The Al-Anon 12 Steps, 12 Traditions, and the 12 Concepts of Service with Warranties were read. There were 26 members present (14 voting members) at the regular Zoom meeting.

BOARD MINUTES: Rowena A read the Board of Director's Meeting Minutes from March 12, 2022. No vote required.

AREA ASSEMBLY MEETING MINUTES: The March 12, 2022 SIAFG Meeting Minutes were presented by Mary P. Corrections were made and will be posted on the SIAFG website with corrections in red. **A motion was made to approve and accept the minutes with corrections. The motion was seconded and passed unanimously.**

TREASURER REPORT: Carol W first reported on the period from January 1, 2022 through April 30, 2022. Beginning balance was \$13,660.20 with receipts of \$1,726.15 and expenses of \$1,635.54 leaving total cash on hand \$13,750.81. The savings/Reserve fund was \$6,012.11 with interest of \$0.13 leaving \$6,012.24.

The next portion concerned the budget for 2023. Carol reminded all that the data from 2020 and 2021 was not considered normal because of the pandemic. Her budget estimated the total income for 2023 will be \$9,350; Expenses to be \$9,310.08 with a surplus of \$39.92 After discussion, it was reminded that the budget will be voted on at the November 12, 2022 meeting.

Carol mentioned previous Area discussions that asked for more money to be added to the prudent reserve. Her motion was to **Raise the SIAFG reserve account balance from \$6,000 to \$10,000. The Motion is to transfer 10% of the checking account balance in December 2022 and every December, until reserve level is at \$10,000.** After discussion, the motion was made, seconded and approved unanimously.

Carol then discussed the need for more donations from the Districts to the Area. **The motion was made to prepare a special appeal letter to be sent to the SIAWSC mailing list , to be distributed to all groups, asking for SIAFG contributions.** The motion was made, seconded, and approved unanimously.

The Illinois State Al-Anon Family Group Convention is scheduled for October 14-16 , 2022. Carol is the Convention treasurer. In order to register people virtually, she needed to use the SIAFG tax ID number and checking account. . In being transparent, she advised the group that she transfers registrations from SIAFG checking to the convention checking monthly.

GROUP RECORDS SECRETARY: Jane F was unable to attend the meeting. The group was reminded that information/reports need to be sent to Jane (grouprepsec@gmail.com) by September 30, 2022. This will insure that Jane can send out the information 30 days ahead of the meeting on November 12, 2022. It was noted that Jane is doing a great job and is appreciated by the group.

DELEGATE REPORT: JoEllyn P gave a stirring report about the World Service Conference she attended April 26-30, 2022. The attendees were Delegates from all countries, WSO Office employees and the Board of Trustees. This was the first time in 3 years that the meeting was in person (pandemic issues) and meeting in person was very special to JoEllyn. Some projects that were discussed were electronic meetings, new daily reader, and the 2023 Al-Anon International Convention. It was noted that there will be a special

appeal letter going out to all groups to help offset \$240,000 deficit. The services that are used and cost money are registration, CAL, WSO meeting info, Mobile App, and PSAs. This costs \$283.33 per group. The new daily reader will be titled "A Little Time for Myself".

OLD BUSINESS:

Alateen: Susan B has located and spoken with lawyers/prosecutors about the mandated reporter issue concerning Alateen meetings. The consensus was that Al-Anon and Alateen would not be considered mandated reporters, but nothing is on paper. To get a letter of acknowledgement from a prosecutor or lawyer that states we are not liable is the goal. We still need an Alateen Coordinator to step up. We also need an Area Alateen Process Person (AAPP). Mary S is stepping down after years of service.

ELECTRONIC MEETING UPDATE: At the last meeting, AREA decided to accept permanent registered electronic meetings as part of our Area structure. The next step is to form a committee to make recommendations on creating the operational guidelines for the functioning of these meetings. The committee includes JoEllyn P, Jane G, Donna S and Bob R. They will report at the November 12, 2022 Area meeting. Jan T will share any information she has from Northern.

WEB AND EMAIL CONTACT UPDATE: Krya has sent the new emails to officers and coordinators. They will be using them in the near future.

DISTANCE MEETING CHECK IN: We've held the Area meetings through Zoom for 2 1/2 years. Although many are happy with Zoom, there is a growing desire for in person. Hybrid may be a way to solve this problem. Charlene and Becky offered to check locations that could handle a hybrid meeting and report on November 12. All members are encouraged to check out possibilities and report. The November 12 meeting will be on Zoom.

SIAFG INSURANCE UPDATE: Certificate of insurance is available to all DR's. On that Certificate of Insurance, it give information about filing a claim. You can also call Becky if you need help. Carol W assured the group that she has paid the insurance bill for the year on June 26, 2022.

NORTHERN CENTRAL DELEGATE MEETING - The 2023 Northern Central Delegate Meeting will be held in Northern Minnesota in March. JoEllyn will check on the 2024 meeting. It could be Southern Area's turn to host and we should start working on it in 2023.

NEW BUSINESS:

ELECTIONS OF AREA OFFICERS: The election guidelines were outlined. The votes were taken. The results are here:

Chairperson: Becky R

Recording Secretary: OPEN

Group Records Secretary: Jane F

Delegate: OPEN

Treasurer: JoEllyn P

Alternate Delegate: OPEN

Becky R asked everyone to search their hearts and be willing to offer service in officer and coordinator positions. The open officer positions will be offered again at the Nov. 12 meeting. The chairperson can appoint Coordinators and announce them at the Nov. 12 meeting.

DISTRICT REPORTS & GROUP CONCERNS/SUCCESSSES

DISTRICT 10: Becky stated that the DR, Janis T is working hard but couldn't attend today. Hybrid is being used in some meetings.

DISTRICT 12: Kelly T had a district meeting in March. She is new to the position and is working hard at learning. Carol H mentioned that quilt squares had been sent to the convention from her group.

DISTRICT 15: Charlene V from District 18 said she had been in touch with Jacksonville. She keeps up with the DR, Tammy F, with convention news and Area news. Jane F now has Tammy's contact info to connect.

DISTRICT 19: Charlene stated that the Illiopolis meeting is right on the border of Districts 19 and 11. Dist. 19 is in charge of the Convention and it's helping to bring the membership together. They run hybrid and in person meetings. Angie C is a new group representative. Her meeting has been in person since February. They voted to give extra money to WSO, in addition to quarterly. Tuesday morning in Chatham, has

a 6:45 am meeting doing well. Debbie Mc mentioned they are getting new people in meetings. Janese say Chatham has an in person meeting with 12-14 people, some new.

DISTRICT 20: Mary P stated that their website is adding more information daily. Besides WSO and SIAFG links, it shows calendar events, business meeting times, fellowship events and newsletters. Rowena A mentioned a fellowship meeting that was a conflict/resolution in person meeting. It was well attended and got rave reviews. Zoom and hybrid meetings have found a few former Peoria members who have moved to other states. It's been fun to reconnect. Jan C asked if anyone was having issues with Zoom and Hybrid meetings not collecting as many contributions. Claudia mentioned that there are virtual ways to collect money (VenBo) and they have found reminding people in the middle of the meeting to donate is helpful.

DISTRICT 14: Andrea is the new DR since June. She has 12 meetings with 1 shut down because of low attendance. A new meeting has started in a counseling center, which offers more new members. They have some Zoom and some Hybrid meetings also. One meeting decided to have a potluck for their 5th week months. It has been successful. Walt stated that AA members have started coming to Al-Anon meetings and one will even share at a summer BBQ.

DISTRICT 16: Fern is close by District 16 and said there are 2 meetings at a church.

DISTRICT 17: Laura is new. She said they have one meeting in Murphysboro and one in Carbondale. Both are in person. They are trying to do outreach. There are no meetings east of Carbondale, so a person would have to travel 75 miles to find one. The challenge is to find a willing person who could start a meeting in Marion or Harrisburg.

DISTRICT 18: Barbara said they've held regular District meetings. They had a fellowship picnic well attended. They use Zoom, hybrid and in person meetings. Claudia says her meeting is Zoom, and they're hoping to go to hybrid in the fall.

COORDINATOR REPORTS:

ALATEEN: A coordinator is needed for Alateen. Mary S is retiring in her Area Alateen Process Person (AAPP), but will check if the paperwork is coming along.

ARCHIVES: Rowena A reminded the group that old audio tapes had been handed off to a member in Peoria who was going to put them on flash drives. Because of family situations, she wasn't able to get it done. Rowena will get the tapes to Becky. Discussions will be held as to hiring someone to do this or finding a member who is capable.

CONVENTION: Debbie stated that the convention is well underway. The dates are October 14-16 in Springfield. The website to find all information is ilstateafgconv.org Registration can be done virtually or by snail mail. The cost is \$25 until August 1 when it raises to \$30 and another raise to \$35 on October 1. There is a signup for banquet and volunteers also. At this point, the convention is in person. She invites everyone to come, stay for the weekend, and enjoy the process.

NEWS-O-GRAM: Carol H reminded all that the deadline for reports and shares is September 30, 2022. Send to newsogram@siafg.org

BY-LAWS: Cyndi P is working on it. Jan T asked that By-laws should be updated with a note saying Officers and Coordinators should use the email addresses assigned to their positions.

WEBSITE: Officer and Coordinator positions should be using their new emails by December. After the election, these new emails can be easily switched to new elected members.

WRAP-UP: The next Area meeting is November 12 via Zoom from 9am-2pm.

The next SIAWSC meeting is September 17 via Zoom from 9-11.

The motion to adjourn was made, seconded, and voted unanimously to adjourn at 2:04pm.

Respectfully submitted,

Mary P

Recording Secretary

Election of SIAFG Officers

Attachment 2 – 3 pages

During our July 16, 2022 SIAFG Area Assembly we will held Officer Elections and we were able to elect the following officers:

Chairperson: Becky Ropp
Group Records Secretary: Jane Fraiser
Treasurer: JoEllyn Patterson

However, 2 officer positions are still open
Recording Secretary
Delegate

We need to find an SIAFG Al-Anon member to serve in these positions. Please search your meetings, your sponsees and your hearts to see if you might be willing to help serve the SIAFG Area in one of these officer positions. Remember our Concept 4; Participation is the key to harmony.

SIAFG OFFICERS:

These positions are elected by the Area Assembly

(Links provided to Job Descriptions on the SIAFG website: password: area16)

Positions that will be need a new Al-Anon member to serve:

- [Delegate](#)
- [Recording Secretary](#)
- [Alternate Delegate](#)

Area Assembly Officer Election Information from the 2018-2022 Al-Anon/Alateen Service Manual

The Election Assembly

This is held once every three years before the end of December.

Preparing for Election Assemblies

Before the Assembly is to convene, the Chairman prepares for the meeting as follows:

- Preparations are made and necessary supplies are available for closed balloting.
- A means of tallying and displaying the voting results is available.
- All GRs have this “World Service Handbook” to guide them in the election procedure.
- Al-Anon members who are not GRs may be invited to assist in the election process.

Election Assembly Procedure

At the Assembly: Preparation

The Chairman (see “Duties of Assembly Members” section):

1. Calls the meeting to order.
2. Asks for a moment of silence followed by the Serenity Prayer.
3. Reviews the procedure in this “World Service Handbook” or any other preferred method for the election of the District Representative, the Delegate and an Alternate. It is important that everyone also understands the method agreed upon for the election of Area officers.
4. Asks for a vote of acceptance of the proposed method of election. Years of experience have shown the method described in this “World Service Handbook” to be fair and trouble-free. If another method is considered, it should be clearly under- 152 al-anon.org World Service Handbook stood and agreed upon by a two-thirds vote of the Assembly. In keeping with the principle of one vote per group, the Chairman has a vote only if he is still a GR.

Elections

Election of World Service Delegate

The Chairman asks the voting GRs to elect a Delegate who is not also a member of A.A. A Delegate may not succeed himself, but may be re-elected after an interim three-year term provided he has remained active in service at the Area level. (See “General Information for Assemblies” section.) Each group has one vote.

1. The Chairman asks each DR and others eligible, according to Area autonomy, whether he is prepared to serve as Delegate for three years. If so, he becomes a candidate.
2. As suggested in Warranty Three, the voting process should be followed even if there is only one candidate.
3. Names of all candidates for the position of Delegate are displayed.
4. Votes are cast. Candidates leave the room while votes are tallied and displayed.
5. In the spirit of substantial unanimity, the first candidate to receive a two-thirds vote is elected.
6. If no one has the required two-thirds vote after several ballots have been taken, the Chairman may suggest that the candidates with the largest percentage of votes remain on the ballot and the others withdraw.
7. Whether or not any names are withdrawn, another ballot is taken.
8. If still no election occurs, the Chairman asks for a motion to close the balloting and that the choice be made by lot between the two with the highest number of votes. The first one drawn becomes the Delegate. Alternatively, some Assemblies prefer to have a final ballot taken, in which case the candidate with the most votes becomes the Delegate.

Election of Alternate Delegate

The Chairman then calls for the election of a World Service Delegate's Alternate who is not also a member of A.A., following the same procedure as for Delegate.

In case the Delegate cannot complete his three-year term, the Alternate automatically becomes the Delegate for the balance of the Delegate's term. Another Alternate should be elected as soon as possible from among the DRs and officers. Since a Delegate should always have the assistance of an Alternate, the Delegate who has taken over may ask the Chairman to appoint an interim Alternate until a special meeting of the Assembly can be called.

Election of Officers

The Chairman then calls for the election of Assembly officers, usually the **Chairman, Secretary and Treasurer**, from among DRs and others according to Area autonomy. Each officer serves for a three-year term. Names of candidates are announced and a vote is taken following the same procedure as for Delegate.

Some Areas may elect the outgoing Delegate as Chairman of the Assembly. Other Areas use the Past Delegates' Conference experience by electing or appointing them to Area Coordinator or other Area service positions.

Assembly officers, including the Alternate Delegate, may continue to serve as DRs. When a DR becomes Delegate, he resigns as DR and his District elects a new DR.

If a vacancy occurs among the Assembly officers between meetings or an officer is unable to attend meetings, another DR may be appointed by the Chairman to replace the officer until another can be elected. The Assembly Area should never be long without a full quota of officers.

Electronic Group Registration Procedure:

An Electronic group (EG) will request to be part of Area 16, Southern Illinois Al-Anon Family Group (SIAFG), by using the registration form provided by the World Service Office (WSO).

1. In order for the registration to be accepted by the SIAFG Groups Records Secretary, the physical address for the Current Mailing Address (CMA) and/or Group Representative (GR) must be within the SIAFG borders, or one of the contiguous Areas (Iowa, Indiana, Wisconsin, Missouri, Kentucky or Northern Illinois Al-Anon Family Group (NIAFG)). As part of the process, the EG may request assignment to one of the existing SIAFG Districts by indicating the District Number on the Registration Form. In the event that no District is requested by the EG, the Group will be assigned to a district that allows EG's by the SIAWSC.
2. EGs already assigned to the Global Electronic Area (GEA) and wishing to become part of SIAFG, will be permitted to do so provided the residential requirement outlined in #1 above is met, and that both Areas permit the change as provided for in the Service Manual.
3. While it is the desire and intent of SIAFG to expand universal access to Al-Anon by making meetings available by whatever electronic platform a group may choose, districts and area shall exercise their Tradition 4 autonomy for determining how their business meetings are conducted and accessed. Districts and Area are not required to provide electronic access to their business meetings. EGs will determine their ability to participate in the SIAFG Links-of-Service when considering SIAFG registration.
4. The SIAFG Delegate and Alternate Delegate will reside in the SIAFG Area 16 or in the contiguous Area (Iowa, Indiana, Wisconsin, Missouri, Kentucky or NIAFG).
5. For SIAFG with an existing registration ID# with the WSO and who have decided to not return to being an In-Person meeting, the Group must change their Group Information to being only electronic by submitting the WSO change form to the SIAFG Group Records Secretary.
6. In a situation where a current registered Group has split into two groups, one In-Person and one Electronic, the original In-Person or Electronic Group will retain the existing ID#. The new Group will register with the WSO through the SIAFG Group Records Secretary and be assigned a new ID#.
7. All SIAFG Area 16 Electronic Groups agree to adhere to the Traditions and Concepts. The Electronic Groups have the autonomy to decide group service positions. The GRs and Alternate GRs should follow eligibility policy as outlines in #1.
8. The Electronic Meeting Task Force recommends that this Electronic Group Registration Procedure be approved for a two-year trial basis, after which time the Area Assembly will determine if it shall become a permanent part of SIAFG By-Laws.

SIAWSC Committee Contact List
Updated 10/9/2022

As of 1/1/2023 All SIAFG Officers and Coordinators will use the new @siafg.org emails.

This is a hard document to keep up to date.
If you have updates, please email those to chairperson@siafg.org.

Delegate

OPEN

Alternate delegate

OPEN

Chairperson

Becky Ropp
2036 Ropp Rd.
Normal, IL 61761
217-369-8164

chairperson@siafg.org

Group Records Secretary

Jane Frazier
4001 Marryat Drive
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grouprecsec@siafg.org

Recording Secretary

OPEN

Treasurer

JoEllyn Patterson
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Registered Agent

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309-231-2872

regagent@siafg.org

Webmaster Coordinator

OPEN

Alateen Coordinator

OPEN

Area Alateen Process Person

OPEN

Archives Coordinator

OPEN

Convention Coordinator

OPEN

Forum/Literature Coordinator

OPEN

News-O-Gram Coordinator

Carol Holterman
3321 West William Street
Champaign, Illinois. 61821
262-729-0946

newsogram@siafg.org

Public Outreach Coordinator

OPEN

By-Laws & Insurance

Cindy Price
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618-488-2607

bylaws@siafg.org

Ways & Means Coordinator

OPEN

District Representatives

District 10-District Rep.

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District 11-District Rep.

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District 13 – No Contact

District 14-District Rep.

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District 15-District Rep.

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District 16 – No Contact

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Southern Illinois Area World Service Committee (SIAWSC) Members
Past Delegates – Updated 10/9/22

Past Delegates

* deceased

Marty Swisher
(Panel 10, 1971)

*MaryBeth Huebner
(Panel 12, 1972-1974)

*Martin Dotson
(Panel 15, 1975-1977)

*Edna Crain
(Panel 18, 1978-1980)

Marian Evansco
(Panel 21, 1981-1983)

*Betty French
(Panel 24, 1984-1986)

Paralea Russel
(Panel 27, 1987-1989)
248 Hickory
Edwardsville, IL 62024
618-656-1636
paralea@sbcglobal.net

Jan Tucker
(Panel 30, 1990-1992)
105 Susan Ct.
East Peoria, IL 61611
309-208-5897
janimtucker@gmail.com

*Norma Clayton
(Panel 33, 1993-1995)

*Juanita Chaney
(Panel 36, 1996-1998)

Debbie Helms
(Panel 39, 1999-2001)

*Pat Rettig
(Panel 42, 2002-2004)

*Betsy Crang
(Panel 45, 2005-2007)

*Marcy Myers
(Panel 48, 2008-2010)

Cathy Blakey
(Panel 51, 2011-2013)
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Lyri Merrill
(Panel 54, 2014-2016)
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