

Title: Ways and Means Coordinator(s)

Purpose and Responsibilities: Serve as a link between SIAFG, Districts, and Groups for ordering and selling yearly anniversary coins, coordinate a yearly fundraising idea, and suggest a theme for raffle at Area Assemblies

Specific Tasks & Methods:

1. Service as a link between SIAFG, Districts, and Groups
2. Purchase items that relate in some way to our spiritual principles (such as: yearly Al-Anon anniversary coins, bookmarks, jewelry, etc.) and make them available at all approved SIAFG functions
3. Coordinate yearly fundraiser such as totes, pens, etc.
4. Suggest theme for raffle at Area Assemblies such as spring cleaning, bake sale, etc.
5. Sell raffle tickets, drawing for winners, and distributing items.
6. Attend meetings:
 - a. Southern Illinois World Service Committee meeting (3)
 - b. Southern Illinois Al-Anon Family Group area meeting (3)
7. Prepare and give report at SIWSC and SIAFG meetings (3) and give written report to SIAFG/SIWSC Recording Secretary.
8. Submit report/article to News-O-Gram (3)
9. Submit a financial report to SIAFG Treasurer at every SIAFG meeting.
10. Submit to SIAFG Treasurer, at every SIAFG meeting, all funds in excess of an operating balance.

Skills/qualifications:

Willingness to coordinate various fundraising events

Have a computer, printer/copier, and access to Internet

Able to keep in touch by email and phone

Having two coordinators for Ways and Means works well. Having someone to share ideas with and help at the Area raffles is a big plus!